

## MEETING MINUTES CITY OF MILPITAS

**Minutes of:** Special Meeting of the Milpitas City Council  
**Date:** Wednesday, March 7, 2018  
**Time:** 5:30 PM  
**Location:** Milpitas City Hall, 1<sup>st</sup> Floor Committee Room  
455 East Calaveras Blvd., Milpitas

---

### ROLL CALL

Mayor Tran called the meeting to order at 5:34 PM and City Clerk Mary Lavelle called the roll.

**PRESENT:** Mayor Tran, Vice Mayor Grilli, Councilmembers Barbadillo and Nuñez

**ABSENT:** Councilmember Phan

Senior Staff present: City Manager Julie Edmonds-Mares, Finance Director Will Fuentes, Deputy City Attorney Heather Lee, City Engineer Steve Erickson, City Clerk Mary Lavelle, Police Chief Armando Corpuz, Battalion Chief Jason Schoonover, Planning Director Brad Misner and Information Services Director Mike Luu

### STUDY SESSION FY 2018-2023 CIP

City Manager Julie Edmonds-Mares introduced City Engineer Steve Erickson, who reviewed the agenda for the evening, covering the topic of the five-year Capital Improvements Program (CIP) for Fiscal Years 2018-23. He asked Council to receive his presentation and then staff would respond to questions and input from the Council.

The 5-year CIP was prepared each year consisting of six major categories: improvements for Community, Parks, Streets, Water, Sewer, and Storm Drains. Mr. Erickson discussed funding sources for the various CIP projects, and the relationship to the next Fiscal Year's budget. He identified five challenges to accomplishing completion of the City construction projects. He detailed the schedule of public meetings for public input and review, and identified major projects and their costs within each of the six categories.

Budget priorities (5) previously identified by City Council included Public Safety, Infrastructure & Community Facilities Maintenance, Transportation & Transit, Economic Development & Job Growth, and Fiscal Responsibility. Staff displayed how projects in the CIP tied in to those identified Council priorities and was seeking input from Council on the projects listed in all categories, maybe a review of "new" or added projects, what the priority items were and funding planned in the upcoming FY budget. The draft CIP presented at this meeting could definitely change a lot.

There was more discussion on funds and how those applied to specific projects, and how some funding was restricted. Councilmember Barbadillo asked about crossing over funding sources, and how that applied in some categories.

Councilmember Nuñez may want to change the process on how new projects got into the CIP book, since he felt it should be harder to place items in the draft book. That should be difficult, not simply staff or Commissioners requesting a project. There should be a process before getting projects in, and not a report approval by PRCRC before this meeting. He had concerns about no. 27 and no. 29 on page 1 (Fire Stations replacement)

For the next five Fiscal Years, there were 112 projects in six categories, with total estimated costs of \$312,491,406. There was \$95.1 million in unidentified funding

sources. The City Engineer reviewed projects accomplished in the past year, with some as works in progress, by each category. He also displayed photos of some of the major improvements.

Staff explained the Water Capital Surcharge, which was used to fund two new Water Improvements projects. This was the \$1.30 per HCF charged to rate payers (water users), said Public Works Director Tony Ndah.

Councilmember Barbadillo inquired about other funding sources, not the Water Capital Surcharge, to pay for new water projects in order to take away the charge to the end consumer. Mr. Ndah talked about enterprise funding for the utilities (water and sewer). More information was forthcoming on this when a rate study was done and would be presented to the Council.

Mr. Erickson requested the Council to look on page 4 of their CIP books, showing the list of all “new” proposed CIP projects for FY 2018-23.

Vice Mayor Grilli was concerned about a City Wide Access Bike Plan and Bike Share Pilot Program, as listed, when the Bicycle Pedestrian Advisory Commission was working on efforts to have such a program with no costs. This CIP should include BPAC staff (Steve Chan) not solely Economic Development. Councilmember Nuñez said that VTA may have grants for that program. The Council should not automatically fund \$250,000 in the CIP for this project, felt the Vice Mayor.

Councilmember Nuñez commented on parks along Main St., when discussing the Main Street/Library Park, noting land on Carlo St. and one other location. He said the Water District was interested to go in on a park with the City, on land next to Kentucky Fried Chicken on Main St. Staff said it was a remnant parcel not actually zoned as park land.

Councilmember Nuñez wanted a plan on City buildings and to get going on it. He wanted a plan to replace fire stations, since those were identified but not funded. He questioned the schedule for parks upkeep over the years. He did not want to put ongoing expenses into the CIP. For example, look at water rates and find ways to keep those low, and not put routine costs solely on ratepayers.

City Manager Edmonds-Mares responded that City Councils generally want to protect their General Fund as much as possible, to maintain discretion over how to spend it. Usually they would want to use enterprise funds for those enterprise costs, such as the water and sewer funds.

Staff pointed Council to the Grand Summary (page 1) which listed \$47.7 million for FY 2018-19 CIP total estimated, and \$312.5 million for five year FY 2018-23 CIP total.

Next, Mayor Tran asked Council if they would to go down the list starting on page 8 for all projects that have funding identified for FY 2018-19. The City Engineer then verbally described each project on the list by category. Largest item on the list was a Finance System Upgrade for replacement of a fully automated Finance/Payroll/HR system.

Projects discussed by the Council were: shuttle study Project No. 3428; finance system upgrade; Bike Share Pilot Program (remove from New CIP list) and Citywide Access Bike Plan; firefighter training for new forklift; needs at Fire Station 1, if more fire stations would be needed; and funds to assess space needs at Fire Station 1.

Park Improvement Projects on summary (pg. 9) were reviewed and discussed.

Vice Mayor Grilli noted that on all surveys done of residents, cultural arts/performing arts center was at the bottom of the list. So, Council could skip the additional \$100,000 in the McCandless Park Project No. 5102 (or Library) for FY 2019-20.

She recommended taking \$20,000 toward studying having a park at Carlo St. and then the \$20,000 Performing Arts Theater Feasibility that was on Previously Funded Projects list to be closed out.

Mayor Tran wanted playing fields rehabbed (resurfaced) that were used most frequently, such as those used at the Milpitas Sports Center.

Councilmember Barbadillo commented on the process that had taken place so far, and the Parks, Recreation and Cultural Resources Commission already reviewed and prioritized the park improvements.

Councilmember Nuñez asked about Calaveras Ridge Road with a possible small area for a park, as inquired by a resident by email. The City Manager would ask the Recreation Services Director about that.

The City Engineer continued by reviewing the next fiscal year's list of projects for Street Improvement Projects list (page 10), Water Improvements list (page 11), Sewer projects (page 12) and Storm Drain Improvements (page 13).

Councilmember Nuñez spoke about noise control, asking cities to put in noise capture devices (as in San Jose). This could ultimately be used to say planes should not fly over the City of Milpitas causing excess noise.

Mayor Tran wanted to push for re-doing baseball fields at the Milpitas Sports Center and snack shack, as identified on park improvements.

City Engineer and City Manager thanked the City Council for their valuable questions and feedback on the draft CIP, which would be incorporated in advance of the public hearing later this spring on the CIP and FY 2018-19 budget.

## **ADJOURNMENT**

Mayor Tran adjourned the special meeting at 8:56 PM.

**The foregoing minutes were approved by Milpitas City Council on March 20, 2018.**

---

**Mary Lavelle**  
**Milpitas City Clerk**